

# ANN ROBERTS SCHOOL OF DANCE

## FEE POLICY 2018

### Payment Terms

Fee accounts are raised in advance each term and are payable by the due date specified on the invoice.

**One account per family will be issued**, unless previously organised with management. There are four (4) terms per year. Fees can be paid at our office, or via direct deposit. EFTPOS is available. A surcharge of 1% is payable on all credit card transactions.

Payment plans may be negotiated at the discretion of management.

DIRECT DEPOSIT DETAILS:        BSB – 014730  
   Account No – 498 128 983  
   Account Name – Ann Roberts School of Dance

All fee prices include GST and Copyright fees.

### Discounts

**An Early Bird discount of 5%** applies to fees paid within the first 2 weeks of each term. The discount period is specified on invoices.

**A Family discount** will apply to families with 2 or more children attending term classes at the following rates:  
**2 students = 3%; 3 or more students=4.5%.** This does not apply to Tiny Tots or Teeny Tinies.

**Multi-Discipline discount:** Students doing more than three (3) disciplines (eg- Ballet, Jazz, Tap) will receive a 50% discount on their fourth (4th) discipline (eg Contemporary).

### Fees Terms and Conditions

**One (1) Account per family**, unless previously organised with the office. NO REFUND will apply for classes missed when paying fees by the term.

### Student Withdrawal

**Parents must provide written/email advance notice of a student withdrawing from classes.** If notice is not provided, parents are liable to pay for any subsequent term fees. NO REFUND will apply on term fees already paid except in extreme circumstances and at the discretion of management.

### Additional Costs – Over and Above Fees

Additional costs may be incurred throughout the year. These may include:

- Shoes and uniform requirements for class (purchased from First Class Dancewear or other)
- Examination fees for each discipline;
- Vacations schools and workshops;
- Eisteddfod tuition for solos, duos and trios; (No additional tuition costs for class groups)
- Costumes for Eisteddfod and annual recital.

Advance notice will be given for any additional costs.

### Penalty Fees

**A Late Fee of \$55** will apply to all accounts not paid by the end of each term. Further charges may be applied for fees remaining outstanding for more than two terms.

A charge of \$20 will apply to any dishonoured cheques.

Any charges levied upon the school due to the dishonour of a payment by direct debit or credit card will be recovered by invoicing the defaulting payer.

### Debt Collection

In the event that a fee account remains unpaid without due cause or notice, the school may instigate collection procedures. This may include placing the debt with a debt collection agency. Any costs incurred in this action may be charged to the relevant fee account and form part of the debt to be recovered.